

MONTESSORI OF ALAMEDA TEACHER EDUCATION PROGRAM
Inspiring and cultivating strong Montessori advocates and leaders as champions for the human spirit.



Application Packet 2023

Infant and Toddler Program: Ages 0-3
& Early Childhood Program: Ages 2 ½ - 6

MONTESSORI OF ALAMEDA TEACHER EDUCATION PROGRAM

Program location: 4210 NE GOING STREET, PORTLAND, OR 97218
www.MOATEP.org

Mailing address: PO Box 1503, Sykesville, MD 21784
Phone: (786) 633-4897

Montessori of Alameda Teacher Education Program is owned and operated by Endeavor Schools and is affiliated with the American Montessori Society. It is accredited by the Montessori Accreditation Council for Teacher Education (MACTE Commission) and licensed by the Oregon Higher Education Coordinating Commission.

Montessori of Alameda Teacher Education Program does not discriminate in regard to sex, race, color, religion, national origin, gender, sexual orientation, age, or disability.

Dear Montessori Adult Learner,

Welcome to the beginning of your Montessori teacher preparation program! You have chosen a very important and rewarding profession – a career in which you can make a very real difference in the lives of children and their families.

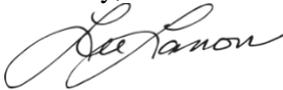
MOATEP is affiliated by the American Montessori Society, accredited by the Montessori Accreditation Council for Teacher Education (MACTE) and certified by the Oregon Higher Education Coordinating Commission (HECC). Successful completion of the program results in an AMS Infant & Toddler Teaching Credential or an AMS Early Childhood Teaching Credential.

Our Montessori Credential program begins with an Academic Phase (blended online + residency). Following the completion of your academic phase you will begin your nine-month Practicum/student teaching phase beginning the fall of 2023. The successful adult learner concludes with their AMS Montessori Teaching credential in June 2024.

This application serves as a reference for you in completing your application for the American Montessori Society's credential. Please read through it thoroughly.

Our faculty are on hand to provide you with a unique, intensive educational experience – the first step towards your career as a Montessori educator. Please do let us know how we can assist you.

Sincerely,



Lee Lanou
Training Director, MOATEP
Director of Montessori Education, Endeavor Schools
LLanou@EndeavorSchools.com

The child should love everything that he learns, for his mental and emotional growth are linked. Whatever is presented to him must be made beautiful and clear, striking his imagination. Once this love has been kindled, all problems confronting the educationalist will disappear.

-Dr. Maria Montessori

Credentials Offered

Montessori of Alameda Teacher Education Program (MOATEP) offers the following four credentials:

INFANT & TODDLER (BIRTH THROUGH 3-YEAR OLDS)

- ***American Montessori Society's (AMS) Infant & Toddler Credential*** for adults with a Bachelor's Degree from an accredited 4-year college; this credential is also awarded to students educated overseas if a credential evaluation finds his/her qualifications equivalent to a 4-year degree from an accredited institution within the US.
- ***American Montessori Society's (AMS) Associate Infant & Toddler Credential*** for non-college graduates. Associate Credential candidates are responsible for verifying local regulations to determine qualifications for employment. Associate Credential candidates are required to sign a statement verifying that they understand that some locations or schools may not accept an Associate credential as the qualification for full teaching responsibility. AMS strongly encourages holders of the Associate Credential to obtain a bachelor's degree within 7 years of credentialing. All Associate applicants must have a high school diploma, GED, or a recognized equivalency certificate.

EARLY CHILDHOOD (AGES 2.5 THROUGH 6-YEAR OLDS)

- ***American Montessori Society's (AMS) Early Childhood Credential*** for adults with a Bachelor's Degree from an accredited 4-year college; this credential is also awarded to students educated overseas if a credential evaluation finds his/her qualifications equivalent to a 4-year degree from an accredited institution within the US.
- ***American Montessori Society's (AMS) Associate Early Childhood Credential*** for non-college graduates. Associate Credential candidates are responsible for verifying local regulations to determine qualifications for employment. Associate Credential candidates are required to sign a statement verifying that they understand that some locations or schools may not accept an Associate credential as the qualification for full teaching responsibility. AMS strongly encourages holders of the Associate Credential to obtain a bachelor's degree within 7 years of credentialing. All Associate applicants must have a high school diploma, GED, or a recognized equivalency certificate.

Admissions Process

As long as there are openings remaining, applications for enrollment are accepted at any time prior to two weeks before the first day of classes. However, space is limited, so we highly encourage you to complete your application as soon as possible to ensure a spot in our upcoming cohort of adult learners. Following the completion and receipt of the application and application fee, the following items are required to be submitted for the full application to be considered complete:

1. Official Transcript
 - a. Transcript for B.A. or B.S. degree, or higher. (Evaluation by a NACES member service is required of degrees granted outside the United States.*)
 - b. OR a high school or GED diploma (for AMS Associate Credential)
2. Three professional letters of recommendation (preferably a combination of academic and professional)
3. Personal statement of purpose for attending the Montessori Teaching Credential program

Based upon the documents submitted and the discussions with the applicant, MOATEP determines the applicant's ability to benefit from the course, commitment to the profession, academic preparation, and feasibility of successful completion. MOATEP will notify the applicant their admission decision of the final submission of all required admissions documents. *Applicants must be at least 18 years old to enroll in MOATEP.*

**Applicants who do not have a diploma or credential from a regionally accredited US College/University must submit a transcript to a recognized US credentialing agency (e.g. a credentialing agency that is a member of NACES – the National Association of Credential Evaluation Services) for credit equivalency evaluation. If the evaluation determines the non-US transcript to be equivalent to a bachelor's degree or higher in the US, the adult learner will then be eligible for an AMS*

credential upon successful completion. If the evaluation determines that the non-US transcript is not the equivalent of a bachelor’s degree or higher, then an Associate credential will be awarded. If English is not the applicant’s first language, a Test of English as a Foreign Language (TOEFL) may also be required.

Program Overview

The **Infant & Toddler (I&T)** and **Early Childhood (EC)** Credential programs consist of two parts:

1. Academic Phase
2. Practicum Phase (Student teaching)

	Scheduling explanation	Description
Academic Phase	<p>The Academic phase consists of 5 months of online learning courses followed by a 2 ½ week summer residency.</p> <p>Online Learning: (IT) January 3, 2023– May 30, 2023 (EC) January 4, 2023– May 31, 2023 Once a week class meeting during this time AND approximately 10 hours of classwork weekly.</p> <p>Residency: July 6 - 22, 2023</p>	<p>The academics portion is a rigorous, classroom intensive program. This period of study occurs both online and in person and includes lectures, demonstrations, discussions, workshops and practice/lab sessions. Adult learners will develop detailed manuals of theory and lesson plans in each curriculum area and practice individual lesson presentations. This is a demanding and highly rewarding segment of the MOATEP program.</p> <p>Classes held in residency begin at 8am and end at 5pm with a one-hour lunch break.</p>
Practicum Year	<p>Minimum 3 hours/day, 5 mornings/week for the duration of the 9-month academic year (Sep. 2023 – June 2024)</p> <p><i>(On-site evaluation visits by Field Consultants will be required for candidates engaged in a Supervised Practicum: 3 for Early Childhood and 4 for Infant & Toddler. 4-5 on-site evaluation visits may be required for those involved in a self-directed Practicum.)</i></p> <p>Celebration of Knowledge/Graduation: June 1, 2024</p>	<p>The student teaching Practicum provides students a real-world classroom experience under the direct supervision of a qualified Montessori educator at a qualified and accredited Montessori school.</p> <p>Alongside this Practicum, adult learners connect throughout the year to refresh and gain new skills and to come together to discuss the practical applications of what they have learned in their classroom setting.</p>

Schedule of Tuition, Fees and Other Charges

Tuition:	\$7,250 (Infant & Toddler), \$7,950 (Early Childhood)
Professional fees	\$ 416 (\$176 MACTE, \$240 AMS)
Application fee (postmarked on or before Nov. 1)	\$ 250 (non-refundable)
Application fee (postmarked after Nov. 1)	\$ 350 (non-refundable)

Other Charges (if applicable)

Self-Directed Practicum fee (if no Supervising Teacher)	\$ 300
Continuum fee (if coursework not completed by deadline)	\$ 400 (annually)
Each Practicum visit (beyond those required)	\$ 135

- For Practicum sites that are outside of a 50-mile radius from MOATEP, the cost of transportation and lodging (if required) must be assumed by the adult learner. Practicum visits, after the initial visit, may be done virtually if necessary.
- Tuition payment options are available.
- Fees do not include required books and supplies estimated to cost approximately \$500.
- American Montessori Society offers Teacher Education Scholarships for enrolled adult learners. Visit www.amshq.org for more details. The annual deadline is May 1st.

Location

In Residency lectures, demonstrations, and practice sessions will be held at the Montessori of Alameda campus at 4210 NE Going Street, Portland, Oregon, 97218. A map of the campus will be provided at orientation.

Transfer Credit

Typically, the entire sequence of curriculum components is required to successfully complete the Montessori Teacher Credential program. However, transfer of course work is permitted when the course work has been successfully completed at a MACTE accredited Teacher Education program. Documentation is required from the previous institution along with the particular courses completed. Experience is not recognized as parallel to the course work. There is no maximum on the quantity of credits that may be transferred from a MACTE accredited Teacher Education Program. As required by AMS, MOATEP will contact the original program to determine if the adult learner is in good standing, including fulfillment of financial obligations.

Housing

MOATEP has adult learners from out of town who require housing during the summer sessions. Housing is not available through MOATEP. Many affordable options are available through short term rental agencies such as VRBO or AirBnB. While we do not arrange housing, a list can be made available for those that may need it and we can also help connect adult learners to each other who would like to rent a location together in order to minimize costs. If you are in need of housing, or if you are a local Portland resident interested in hosting an out of town student, please contact the MOATEP Training Director.

APPLICATION DEADLINE FOR 2023 COHORT GROUP IS NOV. 1st, 2022.

Mail completed application and fees to MOATEP mailing address:
PO Box 1503, Sykesville, MD 21784

Any questions? Contact MOATEP Program Director, Lee Lanou at LLanou@EndeavorSchools.com.

Applications are accepted after the deadline only if space is still available.

<h1 style="margin: 0;">APPLICATION FOR ENROLLMENT</h1> <h2 style="margin: 0;">Montessori of Alameda Teacher Education Program</h2> <h3 style="margin: 0;">2023 Cohorts</h3>		
<p><u>Check one:</u></p> <p><input type="checkbox"/> Infant & Toddler Montessori Teaching Credential</p> <p><input type="checkbox"/> Early Childhood Montessori Teaching Credential</p>		
Name:		Pronouns:
Date of Birth:	AMS #: <i>(if a member)</i>	
Street address:		
City:	State:	ZIP code:
Home phone:		Cell phone:
E-mail address:		
How did you hear about MOATEP?		
MONTESSORI EXPERIENCE		
<input type="checkbox"/> I attended a Montessori school as a child.		<input type="checkbox"/> My child attends/attended a Montessori school.
Previous Montessori Training:		
Other Montessori Experience:		
EDUCATION		
High School:		Dates:
Undergraduate College:		Dates:
Degrees earned:	Major:	Minor:
Graduate College:		Dates:

Degrees earned:	Major:	Minor:
Other Education or Training:		Dates:
<p>If you were educated in a country other than the USA, please submit your credentials to World Education Service (www.wes.org 212/966-6311) for evaluation and submit their <i>ORIGINAL</i> evaluation to us.</p>		
EMPLOYMENT		
Current Employer:		
Dates Employed:		
Position:		
Previous Employer:		
Dates Employed:		
Position:		
REFERENCES (List the 3 individuals who you have requested to write letters of recommendation for you.)		
Name 1:	Phone:	
Position/title:	Relationship to you:	
Name 2:	Phone:	
Position/title:	Relationship to you:	
Name 3:	Phone:	
Position/title:	Relationship to you:	

ADDITIONAL DOCUMENTATION

- Application fee of \$250 is enclosed (before Nov. 1). I understand this is non-refundable.
- Application fee of \$350 is enclosed (after Nov. 1). I understand this is non-refundable.

Three letters of recommendation:

- are enclosed in sealed envelopes
- are being submitted via email to LLanou@EndeavorSchools.com

Official college transcripts or copy of high school diploma:

- are enclosed
- are being mailed directly to MOATEP
*Mailing address: PO Box 1503
Sykesville, MD 21784*

Tuition payments:

How will payments be made? self school sponsored (list below) other (list below)

Tuition Sponsor’s name: Endeavor Schools _____

Tuition Sponsor’s address: _____

Tuition Sponsor’s phone: _____ E-mail: _____

- Payment of \$_____ is enclosed.
- Checks payable to: “Montessori of Alameda”*

Montessori Reflection (required for admission consideration) *:

In a personal statement, describe why you want to become a credentialed Montessori teacher. Be sure to include the answers to the following questions:

1. *Why do you want to become a credentialed Montessori Teacher?*
2. *What are your expectations of this program?*
3. *What special qualifications or attributes do you bring to this field?*
4. *How and when did you first learn about the Montessori philosophy?*
5. *Describe your experiences working with children.*

*This reflection should be typed, 250-400 words, and attached to the application packet.

The following information is requested by state law and has no impact in the application decision:

Gender: _____ Veteran’s status: _____ Disability status: _____

Ethnicity/Race:

- Hispanic or Latino
- Native American or Alaskan Native
- Asian
- Native Hawaiian or Pacific Islander
- African American
- Caucasian

- Non-Degree Disclosure form is enclosed. (see page 9 of this packet)
- Page 10 of this packet, checked and signed by applicant, is enclosed.

Mail completed application with fees and all documentation to:
Montessori of Alameda Teacher Education Program
PO Box 1503; Sykesville, MD 21784

MOATEP Non-Degree Disclosure Form
This document must be completed and returned by all applicants.

_____ I have a Bachelor’s or Master’s Degree

_____ Country Awarded:

(Foreign transcripts of college degrees must be evaluated by an accredited agency to determine their equivalency to a United States degree.)

_____ I DO NOT have a Bachelor’s or Master’s Degree

Admission for Montessori Teaching Candidate

AMS grants the AMS Associate Infant Toddler and Associate Early Childhood Credential when the course graduate has a high school diploma or GED, but not a bachelor’s degree. Country, state and local employment requirements vary widely and change periodically. In addition, employment requirements vary in different types of schools (e.g. private, public/charter, faith based, publicly funded). In some locations or schools, an Associate Credential may not qualify for full teaching responsibility.

Even if it is currently possible to qualify for a full teaching responsibility without a bachelor’s degree, employment regulations may change in the future. The applicant is responsible for checking specific jurisdictions and schools for particular employment requirements.

Applicants for this AMS Montessori Teaching Credential course who do not have a U.S. Bachelor’s degree from a regionally accredited U.S. college/university, or its equivalent are required to sign a statement verifying that they have received the above information before they are considered for acceptance into this course.

AMS strongly encourages holders of the Associate Credential to obtain a bachelor’s degree within 7 years of credentialing. AMS hopes you consider your credential as the beginning of your journey of lifelong learning.

I have read and understand my responsibility as an applicant for this course level of this teacher education program.

Applicant Name (print)

Course level
(Infant & Toddler or Early Childhood)

Applicant Signature

Date

Lee Lanou
MOATEP Program Director Signature

Date

FINAL APPLICATION PAGE

Please initial each line and sign your name below:

- _____ I have read and understand all aspects of the application.
- _____ I agree to adhere to MOATEP’s academic integrity policy, which includes but is not limited to mandatory attendance at all sessions and providing your own work for assignments (and/or citing all resources).
- _____ I understand potential admission is not complete until all required elements have been received by MOATEP.
- _____ I agree to be photographed or recorded for MOATEP’s promotional purposes. If I do not wish to be, I understand that it is my responsibility to notify MOATEP in writing.
- _____ I certify that, if accepted, I will ultimately be responsible for all tuition and fees.
- _____ I certify that all application information provided is complete, accurate, and true to the best of my knowledge.

Applicant Name (print)

Applicant Signature

Date

OFFICE USE ONLY:			
Interviewer/date of interview:			
<input type="checkbox"/> Infant & Toddler Montessori Teaching Credential <input type="checkbox"/> Early Childhood Montessori Teaching Credential			
Application fee paid:		Amount/Date:	
Official transcripts/Credentials received:			
Recommendation letters	#1	#2	#3
Narrative self-reflection received:			
AMS Associate credential?			
Payment plan:			
Payments received:			